

AGENDA

South Carolina State Board of Funeral Service Board Meeting
Wednesday, October 16, 2024, at 10:00 a.m. in Lowcountry Conference Room
110 Centerview Drive, Kingtree Building, Columbia, South Carolina

Members of the public who wish to observe may do so by live streaming at <https://lfr.sc.gov/fs/videos.aspx>

1. **Meeting Called to Order** - Public notice of this meeting was properly posted at the S.C. Board of Funeral Service office, Synergy Business Park, Kingtree Building, and on the Board website and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
2. **Pledge of Allegiance**
3. **Approval of the Agenda**
4. **Introduction of Board Members and Persons Attending the Meeting**
5. **Approval of Excused Absences**
6. **Approval of Excused Absences of IRC Members**
7. **Approval of Meeting Minutes**
 - a. August 28, 2024 Board Meeting
 - b. August 29, 2024 Board Meeting
8. **President's Remarks** – Gregory Evans
9. **Staff Reports**
 - a. Board Executive Report – Matalie Mickens
 - b. Office of Inspections Report – Jennifer Stillwell, Chief Inspector
 - c. Office of Investigations and Enforcement (OIE) Report – Robert Dean, Lead Investigator
 - d. Investigative Review Conference (IRC) Report – Robert Dean, Lead Investigator
 - e. Office of Disciplinary Counsel (ODC) Report – Alexis Bell, Esq.
10. **Disciplinary Hearing**
 - a. **Consent Agreement**
 1. Case Nos.: 2021-61 & 2022-79
11. **Application Hearing - Funeral Establishment**
 - a. **Additional Facility**
 1. Mayer-Etheridge Funeral Home, Maryville Chapel – Georgetown – Charles Miles
12. **Application Hearing - Funeral Director and/or Embalmer Applications**
 - a. **Reinstatement of Lapsed License after 5 years**
 1. Bryan P. Harrison
13. **Application Hearing – Acceptance of Apprenticeship**

a. Preston K. Altman

14. **Registered Crematory Operators-Date for Compliance**
15. **Approval of Additional Crematory Operator Courses**
16. **Ratification of Revision to Regulation 57-14.1**
17. **Approval of Frequently Asked Questions (FAQ's)**
18. **Agenda Topics for Future Meetings**
19. **Public Comments**
20. **Adjournment**

The next scheduled meeting for the SC State Board of Funeral Service is **December 4 & 5, 2024.**